Call for Workshop Applications

You are invited to submit a workshop proposal for the 2017 ACPE Annual Conference

“What We Need is Here”

ACPE’s 50th Anniversary
1967 - 2017

Minneapolis, Minnesota
May 3-May 6, 2017

The theme of the conference is “What We Need is Here” inspired by the poem by Wendell Berry. It will be held in Minneapolis, MN, May 3-May 6, 2017. ACPE will also celebrate its 50th Anniversary at this annual conference.

We hope that you will consider the opportunity of sharing your experience, expertise and gifts by presenting a workshop at this conference. Our selection committee will consider presentations based on the following criteria: research-based methodology and practices; innovative education pedagogy; program development and sustainability; and successful strategies for admissions, evaluations and interventions.

Complete the attached application to be considered for a workshop slot at the 2017 conference; space is limited so apply as early as possible! The deadline for submitting a proposal is June 30, 2016. Feel free to forward this message to others who might be interested in presenting.

Please submit completed proposals and questions to: Terry Izaguirre, ACPE Business Manager, at terry@acpe.edu.
Association for Clinical Pastoral Education (ACPE)  
Annual Conference Workshop Application  

“What We Need is Here”  

ACPE’s 50\(^{\text{th}}\) Anniversary  
1967 - 2017  

Minneapolis, Minnesota  
May 3-May 6, 2017  

Is your presentation applicable to the criteria of this conference?  
Yes____   No____  

Workshop Title:  

Brief Abstract:  
Attach a brief abstract (about two to three paragraphs).  

Presenter(s):  
Attach succinct biographical information, including proper names and titles, for each presenter/facilitator that will participate in the workshop presentation.  

Pre-Conference Requirements:  
The presenter(s) are responsible for:  
(a) the rights to use protected content in presentation;  
(b) the accuracy of information presented;  
(c) costs associated with development of, travel to and presentation of workshop;  
(d) prior preparation of handout materials.  

Presenter(s) must provide electronic version of their final presentation/program to the committee by April 1, 2017. Materials will be distributed to conference attendees via the ACPE app. ACPE will not produce paper copies for presenters. If needed, presenters are responsible for producing paper copies before arriving at the conference.  

Equipment:  
Please indicate equipment needs (the below items only are available at no charge):  
Note: All equipment orders must be made no later than March 1, 2017. Equipment costs are expensive, discretion is appreciated in requesting only what is needed. Internet connections are not provided for workshops. Special request items will result in associated costs being paid by the presenter(s).
• Flipchart
  Yes____  No____
• Speakers for DVD (played through laptops)
  Yes____  No____
• Projector and Screen*
  Yes____  No____
*(Presenter must provide laptop, including any necessary conversion methods for MAC products.)

Media:
ACPE requests authorization from each presenter to photograph and/or video/audio record workshop presentation(s). Such photography/recordings may be used in future ACPE promotional materials.

Circle:  Yes or  No  Presenter, please sign to release the above stated rights to ACPE.

Photos/recordings may also be made available through electronic means, via the ACPE website(s), after the completion of the conference. ACPE may benefit from the low fee sales of presentation(s).

Circle:  Yes or  No  Presenter, please sign to release the above stated rights to ACPE.

Other:
If there is additional information that would assist the planning committee in selection and/or is necessary to assist you in your presentation, please attach a written explanation.

Application Deadline:
Applications submitted by June 30, 2016 will be given consideration according to relevance to the conference theme, criteria, and the ACPE mission, vision, and values. Space availability is also a consideration.

Submitted by: ____________________________________________________________

Return completed application NO LATER THAN June 30, 2016 to: Terry Izaguirre, ACPE Business Manager, at terry@acpe.edu.

FOR USE BY PLANNING COMMITTEE ONLY:
Application accepted for inclusion in the 2017 ACPE Conference Program  _____Y  _____N

Applicant notified of decision by: ________________________________  via: ___email  ___telephone

Date/Time slot assigned: ____________________________________________

Materials Received two weeks prior: ________________________________