INNOVATIVE PROGRAM AWARDS

Presented by:
Nancy Anderson, Chair, Innovative Program Award Committee
Jasmine Okafor, ACPE Development Specialist
Since 2008, ACPE

- Awarded over $139k to 27 innovative CPE programs
- Funded Program Awards by 20% of money raised from the *Sowing Seeds for Our Holy Work* Annual Campaign

This year, $15k is available in funding.
GUIDELINES

**Strategic Priorities**—All projects must align with ACPE’s strategic priorities.

**Clear & Concise**—Proposals must clearly state the purpose of the requested funds, and how they will be administratively managed.

**Innovation is Key**—Preference is given to proposals that extend ACPE into new settings and tests new pastoral theology and methodology.

**No Durable Hardware**—Funds will not be authorized for construction or durable hardware (such as computers).

**$5,000 Maximum Request**—Grant requests must not exceed $5,000, and are for “seed money”, not ongoing operating expenses.
SETTING SMART GOALS

S - Specific – able to be clearly stated in one or two sentences

M - Measurable – defines (quantifies) a specific outcome to be achieved

A - Acceptable – meets the criteria of what you value; achievable; aligns with your organization’s and ACPE’s priorities

R - Reach (Realistic) – pushing yourself to stretch

T - Target – says when the goal will be achieved; time-bound
A STRONG GRANT REQUEST HAS...

A Signed and Completed Application form

A Proposal Outline/Narrative that includes:
• a concise description of the program
• a definitive time table for beginning and completing the project
• an explanation of how the program will be sustained in the future

A Fully Allocated & Itemized Budget that includes Revenue & Expenses
MORE ON BUDGET...

Grant requests should not exceed $5,000 even if the total project cost is greater.

Make sure your budget reflects all activities in your proposal.

Be sure to indicate if your center is providing any support for the project.

<table>
<thead>
<tr>
<th>Line Item</th>
<th>Expense</th>
<th>Source of Revenue</th>
<th>Pending/Secured</th>
</tr>
</thead>
<tbody>
<tr>
<td>Consulting Fees (salary &amp; travel expenses)</td>
<td>$5,000</td>
<td>Atlanta Hospital</td>
<td>Secured</td>
</tr>
<tr>
<td>Space Allocation (office, meeting rooms)</td>
<td>$1,500</td>
<td>Atlanta Hospital</td>
<td>Secured</td>
</tr>
<tr>
<td>Clerical Support</td>
<td>$1,200</td>
<td>Atlanta Hospital</td>
<td>Secured</td>
</tr>
<tr>
<td>Equipment (laptop)</td>
<td>$600</td>
<td>Atlanta Hospital</td>
<td>Pending</td>
</tr>
<tr>
<td>Professional Advisory Group Development</td>
<td>$1,500</td>
<td>Requested from ACPE</td>
<td>Pending</td>
</tr>
<tr>
<td>Library Resources</td>
<td>$1,500</td>
<td>Requested from ACPE</td>
<td>Pending</td>
</tr>
<tr>
<td>Marketing/Recruitment</td>
<td>$2,000</td>
<td>Requested from ACPE</td>
<td>Pending</td>
</tr>
<tr>
<td>Project Total</td>
<td>$13,300</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Requested from ACPE</td>
<td>$5,000</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
A STELLAR PROJECT...

$6,000 to the San Francisco Theological Seminary

- First intercultural, interfaith and ecumenical CPE unit taught in Ghana, West Africa
- Global education and cultural immersion activities
- Cross-cultural exchanges
- Student-facilitated sacred experiences
- Culturally diverse didactic seminars
- Clear and engaging report that highlights lessons learned
GRANT REPORTING

Awarded projects will be asked to submit mid-year and final reports.

- Include pictures!
- Include videos!
- Include a final budget.
- Include a final narrative of activities & lessons learned.
- Include any PR materials, conference abstracts, etc.

*How does my project advance the field of spiritual care education?*
Q & A

Click [HERE](#) for the 2016 Innovative Program Award Application & Process

Email completed applications to [jasmine@acpe.edu](mailto:jasmine@acpe.edu) by [August 5, 2016](#).

Applicants Notified of Funding Decisions by December 1, 2016.