

# INNOVATIVE PROGRAM AWARDS

Presented by:

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# OVERVIEW

## Since 2008, ACPE

- Awarded over \$139k to 27 innovative CPE programs
- Funded Program Awards by 20% of money raised from the *Sowing Seeds for Our Holy Work* Annual Campaign



This year, \$15k is available in funding.

# GUIDELINES

**Strategic Priorities**—All projects must align with ACPE’s strategic priorities.

**Clear & Concise**—Proposals must clearly state the purpose of the requested funds, and how they will be administratively managed.

**\$5,000 Maximum Request**—Grant requests must not exceed \$5,000, and are for “seed money”, not ongoing operating expenses.

**Innovation is Key**—Preference is given to proposals that extend ACPE into new settings and tests new pastoral theology and methodology.

**No Durable Hardware**—Funds will not be authorized for construction or durable hardware (such as computers).

# SETTING SMART GOALS

**S**pecific – able to be clearly stated in one or two sentences

**M**easurable – defines (quantifies) a specific outcome to be achieved

**A**cceptable – meets the criteria of what you value; achievable; aligns with your organization's and ACPE's priorities

**R**each (Realistic) – pushing yourself to stretch

**T**arget – says when the goal will be achieved; time-bound

# A STRONG GRANT REQUEST HAS...

**A Signed and Completed Application form**

**A Proposal Outline/Narrative that includes:**

- a concise description of the program
- a definitive time table for beginning and completing the project
- an explanation of how the program will be sustained in the future

**A Fully Allocated & Itemized Budget that includes Revenue & Expenses**

# MORE ON BUDGET...

Line Item	Expense	Source of Revenue	Pending/Secured
Consulting Fees (salary & travel expenses)	\$5,000	Atlanta Hospital	Secured
Space Allocation (office, meeting rooms)	\$1,500	Atlanta Hospital	Secured
Clerical Support	\$1,200	Atlanta Hospital	Secured
Equipment (laptop)	\$600	Atlanta Hospital	Pending
Professional Advisory Group Development	\$1,500	Requested from ACPE	Pending
Library Resources	\$1,500	Requested from ACPE	Pending
Marketing/Recruitment	\$2,000	Requested from ACPE	Pending
<b>Project Total</b>	<b>\$13,300</b>		
Requested from ACPE	<b>\$5,000</b>		

Make sure your budget reflects all activities in your proposal.

Be sure to indicate if your center is providing any support for the project.

Grant requests should not exceed **\$5,000** even if the total project cost is greater.

# A STELLAR PROJECT...

**\$6,000 to the San Francisco Theological Seminary**

- First intercultural, interfaith and ecumenical CPE unit taught in Ghana, West Africa
- Global education and cultural immersion activities
- Cross-cultural exchanges
- Student-facilitated sacred experiences
- Culturally diverse didactic seminars
- Clear and engaging report that highlights lessons learned



# GRANT REPORTING

Awarded projects will be asked to submit mid-year and final reports.

Include pictures!

Include videos!

Include a final budget.

Include a final narrative of activities & lessons learned.

Include any PR materials, conference abstracts, etc.

*How does my project advance the field of spiritual care education?*



# Q & A

Click [HERE](#) for the 2016 Innovative Program Award Application & Process

Email completed applications to [jasmine@acpe.edu](mailto:jasmine@acpe.edu) by August 5, 2016.

Applicants Notified of Funding Decisions by December 1, 2016.

